



EMAIL IS NOT SECURE



Never send personal, health or financial information via email unless you encrypt your email.

When you need to protect the privacy of your email message, encrypt it. Encrypting an email message means it's converted from readable plain text into scrambled cipher text.

This is usually handled through an email portal that the receiving party needs to access to read the email message.



Information that should NEVER be emailed without encryption:

Bank Account Numbers



Credit Card Numbers



Social Security Numbers



Health or Medicare Account Numbers



Birth Date



Driver's License Numbers



Passport Numbers



Computer Logins, Passwords or PINS



If you need to send an encrypted email and do not know how, contact your **IT HELP DESK** to learn more on how to safely send personal, health or financial information.

