

## Your Email Isn't as Secure as You Think: What You Need to Know

Never send personal, health or financial information via email unless you encrypt your email.

When you need to protect the privacy of your email message, encrypt it. Encrypting an email message means it's converted from readable plain text into scrambled cipher text.

This is usually handled through an email portal that the receiving party needs to access to read the email message.



## Information that should NEVER, EVER be emailed without encryption:

Bank Account Numbers



Credit Card Numbers



**Social Security Numbers** 



**Health or Medicare Account Numbers** 



Birth Date



Driver's License Numbers



Passport Numbers



**Computer Logins, Passwords or PINS** 



If you need to send an encrypted email and do not know how, contact Intrada's IT HELP DESK to learn more on how to safely send personal, health or financial information.

